



Founded 1928

NATIONAL WRESTLING COACHES ASSOCIATION

Dear Exhibitor:

The *National Wrestling Coaches Association* is pleased to announce the **2018 NWCA Annual Convention to be held August 2-4, 2018 in Daytona Beach, Florida.** The Hilton Daytona Beach Resort and Ocean Walk Village, will host this year's event sponsored by *ASICS*, *Cliff Keen Athletic*, and *Resilite*. Once again, we are anticipating another outstanding convention, and would like to invite you to attend as an exhibitor for our event.

- Over 350 men's and women's College, Club, and High School Coaches in attendance
- Recruiting Combine for high school wrestlers
- Two-thirds of our college's will be represented
- Official's Summit
- WIBN (Wrestlers in Business) Summit

The *Hilton Resort* is easily accessible from the Daytona Beach International Airport. The *Hilton Resort* will offer a guestroom rate of **\$125.00 per night for August 2nd-4th** and **\$125.00 per night for 3 nights prior and 3 nights after** our convention depending on availability, WIFI is included in the room rate. These rates do not include taxes. You must identify with the NWCA Annual Convention Meeting. To reserve your room please call **866-536-8477**.

For your convenience, we have outlined below the exhibitor's fees and entitlements for your review:

- a. The fee for exhibitors will be **\$600.00** for one 8'x 8' area which includes the following:
One (1) - 6' Skirted Table, (2) Chairs, and a wastebasket per exhibit area.
- b. Additional tables may be secured for **\$300.00** per 8x8 Space
- c. Additional fees below will apply for any other needs not listed in above (including: electric, extension cords, and other AV needs). You will need to arrange this through the Hilton Daytona Beach Resort.

Entitlements

1. **(2) Credentials**, each credential will give you access to the following;
2. Continental Breakfast, Friday, August 3, 2018, in the exhibitors' showroom
3. Honors luncheon on Friday, August 3, 2018.
4. Social on Friday, August 3, 2018, in the exhibitors' showroom
5. Awards luncheon on Saturday, August 4, 2018
6. A list of convention attendees, including complete addresses.
7. Recognition in the NWCA Convention Program.

Extra Information:

1. Any materials to be in the attendee's packets must be sent directly to the hotel
2. Extra credentials can be purchased for \$100 per credential

Please complete the Exhibitor Contract and Information Form (**this is not a contract**) and return it as soon as possible via mail or fax. In addition, please complete the attached formal contract. If you require more information or have any questions, please feel free to call our office (717) 653-8009.

On behalf of the NWCA Board of Directors and our staff; thank you for your time, we hope to see you at this year's NWCA Convention.

Sincerely,
Joe Miller
NWCA Marketing Coordinat

NWCA Convention Exhibitor Payment form

Exhibitor Name: _____

Address: _____

Credit Card Number: _____

Exp: _____ **Security Code:** _____

Amount: _____

Date: _____

If sending a check:

NWCA PO Box 254, Manheim, PA. 17545

**ANNUAL NATIONAL WRESTLING COACHES
ASSOCIATION 2018 CONVENTION EXHIBITOR
AGREEMENT**

The Hilton Daytona Beach Resort and Ocean Walk Village

Company Name: _____

Agreement made this day of, _____ 2018. By and between the undersigned exhibitor (the "Undersigned" and the National Wrestling Coaches Association (the "NWCA"), and.

Fill in company name.

WITNESSETH

The **NWCA** is scheduled to hold its annual convention (the "**Convention**") for the year, at The **Hilton Daytona Beach Resort and Ocean Walk Village, in Daytona Beach, FL, on August 2-4-2018**. Exhibitor check-in will be at noon Thursday, August 2nd with exhibitor hours on August 2-4. Tear down cannot start until 2pm on Saturday, August 4th.

The Undersigned desires to participate as an exhibitor at the Convention.

NWCA and the Undersigned agree that the Undersigned shall be permitted by NWCA to participate at the Convention as an exhibitor under and subject to terms and conditions set forth in this Agreement.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and intending to be legally bound, NWCA and the Undersigned agree as follows:

1. Application for Exhibitor Status

- a. Completion of the agreement by the exhibitor and payment in the sum of \$ 600 as a non-refundable payment to be applied to the fees set forth below shall constitute an application for exhibitor status.
- b. Submission of the executed Agreement and Payment set forth above entitles the Undersigned to the rights set forth in this agreement, and obligates the Undersigned to observe and to perform all the terms, covenants and conditions of this Agreement applicable to it.
- c. In addition, the submission of a completed application and the payment set forth above entitles the Undersigned to the benefits set forth attached to this Agreement and made part of it.

2. Exhibiting Activities and Format

- a. Pursuant to this Agreement, the Undersigned is granted the right to display, exhibit, promote, and demonstrate its merchandise/goods and services (collectively, the "Exhibiting Activities") at the Convention in accordance with the terms of this agreement.
- b. All Exhibiting Activities on the Exhibiting floor, shall be conducted by the Undersigned from the Exhibiting area subscribed for by the Undersigned and assigned to the Undersigned by the NWCA

- c. The size of each exhibiting area shall be 8' X 8' area and the fee shall be \$ 600 for the first Exhibitor area and \$ 300 for each additional area.
- d. Exhibitor spaces are assigned after careful review of exhibitor's products and services. Consideration is given to the separation of similar products and services. However, with many duplications of like companies, this is not always possible. Exhibitor assignments will not be made in advance of the convention to accommodate all exhibitors.

3. Operating Covenant

- a. The Undersigned agrees to be set up and ready by 5PM on Thursday August 2, maintain in good order and operate its exhibitor area during exhibition hours for the duration of the Convention.
- b. Exhibitors are prohibited from the sale of any products or materials.
- c. Exhibitors agree to hold any breakdown activities until 2PM following the awards luncheon on Saturday August 4.

4. Furnishings, Trade Fixtures and Equipment

- a. For the duration of the Convention, NWCA shall provide the Undersigned with the use of six-foot skirted table(s) and chairs, general lighting, a waste paper basket, and preliminary area set- up and dismantle.
- b. Exhibitors are not permitted to erect displays or other materials in their exhibitor areas that would obscure the view of adjoining exhibitor areas. The front of each exhibitor's area must remain clear of obstructions. No display element in this area may exceed 4'6" in height. Traffic aisle must be kept clear in conformance with fire code.
- c. Electrical needs and special requests are the responsibility of exhibitors. If special requests are necessary, please contact: Jay Taylor jtaylor@psav.com office:386-947-8076 ■ Cell: 972-261-4337.
- d. All materials must be housed in the exhibitor's assigned space.

5. Disclaimer of Liability and Responsibility for Personal Property; Release of Liability

NWCA specifically disclaims any and all liability and/or responsibility for the personal property of the Undersigned, including, but not limited to, all merchandise, goods, furnishing, trade fixtures, equipment or promotional materials or fixtures of the Undersigned; and the Undersigned specifically, knowingly and intentionally releases NWCA and its members of and from any such liability or responsibility, and assumes full liability and responsibility.

6. Indemnification/Hold Harmless/Release

- a. The Undersigned agrees to hold harmless, indemnify, and defend NWCA and its members, from and against any and all claims, actions, damages, liability and expense (including, but not limited to, attorney's fees and disbursements) in connection with, resulting from or arising out of, inter alia, the loss of life, personal injury or loss or damage to property or business arising out of, related to or in connection with the Undersigned's conduct or operation of its business, or any act or omission by the Undersigned its agents, servants or employees, including, but not limited to, claims of patent, trademark and/or copyright infringement, except to the extent caused by NWCA negligence.
- b. The Undersigned hereby RELEASES all claims for loss of life, personal injury or loss or damage

to property or business sustained by the Undersigned or any person claiming through it, resulting from any fire, incident, accident, occurrence, or condition at the Convention, unless, and only to the extent that, such injury or damage is caused by the sole negligence of NWCA. This waiver and RELEASE is intended to be absolute, unconditional and without exception.

7. INSURANCE

- a. At its sole cost and expense, the Undersigned shall obtain and maintain public liability insurance, naming NWCA and its Board Members as additional insured, covering the business and operations conducted by the Undersigned, with minimum limits of liability of Five Hundred Thousand Dollars (\$500,000.) on account of bodily injury or death of one person, and One Million Dollars (\$1,000,000.) on account of bodily injury or death of more than one person as a result of any one incident, accident, occurrence, condition, casualty or disaster, and property damage insurance with limits of liability of One Hundred Thousand Dollars (\$100,000). The Undersigned agrees to provide the NWCA with proof of insurance coverage if appropriate, insuring those limits set forth herein and those amounts therein before set forth prior to the date of the Convention.

8. MISCELLANEOUS

WHEREFORE, the respective parties caused the Agreement to be executed the day and year first written above.

WITNESS:

EXHIBITOR/UNDERSIGNED:

Print Company Name

(Company Name)

Print Representative Name

By:

-
Authorized Representative Signature

Address:

- (Office)
- (Fax)

WITNESS: **NATIONAL WRESTLING COACHES ASSOCIATION ("NWCA")**

Joe Miller

by: _

Print Name

Joe Miller
Marketing Coordinator
NWCA- P.O. Box 254
Manheim, PA. 17545

2018 CONVENTION EXHIBITOR INFORMATION

Name of Company: _____

Person of Contact: _____

Person of Contact Phone: _____

Person of Contact Email: _____

Company Website: _____

Twitter Handle: _____

Company phone number used for program: _____

Company email used for program: _____

Synopsis of what the products their company will be displaying: _____

Number of spaces requested: _____

Names of individuals who will be attending from company 1: _____

2: _____

*Additional credentials will cost \$100 per credential

Method of Payment:

Additional Hotel Costs (Refer to the attached form)

- Electric
- Internet
- Other

Please return form to Joe Miller at jmiller@nwca.cc following signed contract

Exhibitor Activity

Day	Date	Start Time	End Time	Activity
Thursday	8/2/2018	12:00 PM	5:00 PM	Exhibitor Set Up
Thursday	8/2/2018	5:00 PM	8:00 PM	Exhibitor Hours Open / Convention Registration
Friday	8/3/2018	7:30 AM	8:15AM	Continental Breakfast
Friday	8/3/2018	8:15 AM	12:50PM	Open
Friday	8/3/2018	12:50 PM	2:30PM	Closed Honors Luncheon
Friday	8/3/2018	2:30PM	3:30PM	Open
Friday	8/3/2018	3:30PM	8:30PM	Closed
Friday	8/3/2018	8:30PM	11:00PM	Open
Saturday	8/4/2018	8:45AM	11:50AM	Open
Saturday	8/4/2018	11:50AM	1:30PM	Closed/ Awards luncheon (Do not breakdown)
Saturday	8/4/2018	2:00PM	TBD	Breakdown



Hilton Daytona Beach Resort Package Shipping Instructions

PREPARING YOUR SHIPMENT

FedEx Office is committed to providing you with an outstanding experience during your stay. All guest and event packages being shipped to the hotel must follow the address label standards (illustrated below) to prevent package routing delays. Please schedule your shipment(s) to arrive 3–4 days prior to the event start date to avoid additional storage fees. Use the name of the recipient who will be on-site to receive and sign for the package(s). Please do not ship any items to the attention of the Hospitality Manager or Catering & Conference Manager, unless the items are specifically for their use (i.e., hotel specifications, rooming lists, signed documents); this includes any room drops or deliveries to any other area of Hilton Daytona Beach Resort.

Shipments are held for a limited number of days. If a package has not been picked up and no contact information is provided, the package will be returned to the sender, who will be responsible for all additional shipping fees. For more information on package retention, the Return to Sender process, or to schedule package deliveries, please contact the FedEx Office Business Center at **386.255.0543**. Package deliveries should only be scheduled after the recipient has checked into the hotel.

PACKAGE LABELING STANDARDS AND FEDEX OFFICE CONTACT

Hold For Guest: (Guest Name) (Guest Cell Number) FedEx Office Business Center

c/o FedEx Office at Hilton Daytona Beach Resort Hilton Daytona Beach Resort

100 North Atlantic Ave

100 North Atlantic Ave

Daytona Beach, FL, 32118

Daytona Beach, FL 32118

Operating Hours

(Convention / Conference / Group / Event Name)

Phone: 386.255.0543

Mon – Fri: 7:30am - 6:30pm

Fax: 386.255.0545

Saturday: 8:00am - 2:00pm

Box ____ of ____

Email: usa5637@fedex.com

Sunday: Closed

SHIPPING AND RECEIVING INSTRUCTIONS

Meeting organizers and participants are encouraged to contact FedEx Office in advance of shipping their items to Hilton Daytona Beach Resort with any specific questions. If you have any special needs such as refrigeration requirements, after hours delivery requests or changes to your meeting dates or rooms, please work directly with your Event Services Manager who will communicate these needs to FedEx Office in advance of your event.

PACKAGE DELIVERY WITHIN THE HOTEL

In most cases, FedEx Office will complete delivery or pickup of packages within the conference and meeting rooms, lobby area and guest suites of Hilton Daytona Beach Resort, but please check with the business center for specific delivery limitations that may exist. In cases where a drayage company or decorator is used, FedEx Office team members will release any drayage directly to the decorator if they are onsite when the shipments arrive. If any drayage or parcels require overnight storage, FedEx Office will request handling fees be collected from the decorator. If you are using a drayage company or decorator for exhibitor packages, these packages must be shipped directly to the drayage company or decorator specified address.

Please note that FedEx Office team members cannot lend out any moving equipment to a guest, which includes pallet jacks, dollies, and flatbed carts.

PACKAGE DELIVERY TO GUEST SUITES

In most cases, FedEx Office will complete delivery or pickup of packages to guest suites at Hilton Daytona Beach Resort, but please check with the business center for specific delivery limitations that may exist. FedEx Office is not authorized to leave packages in guest suites that are not occupied. A guest with authorization to sign for the delivery and approve any charges for handling and delivery fees must be present in the suite.



Hilton Daytona Beach Resort Package Shipping Instructions

UPON YOUR ARRIVAL

Packages will be available for pickup inside the FedEx Office business center (receiving fee will apply). Pallets, crates, display cases and other heavier items may be scheduled for delivery by contacting our staff at the number located on the previous page (delivery fee will apply). Package deliveries should only be scheduled after the recipient has checked into the hotel. In order to maintain the proper chain of custody, FedEx Office requires the package recipient's signature before a package can be released from FedEx Office. Release signatures are captured at the time of package pickup or package delivery to the recipient.

UPON YOUR DEPARTURE

All outbound packages must have a completed carrier airbill affixed to each package. Packaging supplies (boxes, tapes, and etc.) are available for purchase within the FedEx Office business center. FedEx Office offers pack and ship services in the business center; while packaging supplies are also available for purchase. FedEx Express® shipping boxes and airbill forms are available and complimentary. Outbound packages to be picked up by a third party courier should be coordinated in advance with a FedEx Office team member. Outbound handling fees will be applied to all packages, regardless of carrier, in addition to shipping/transportation fees.

PACKAGE HANDLING AND

PACKAGE WEIGHT	PACKAGE PICKUP OR DROP OFF BY GUEST	PACKAGE PICKUP OR DELIVERY BY FEDEX OFFICE
Flat Envelopes	No Charge	\$5.00
0.0 – 1.0 lbs.	\$2.00**	\$5.00
1.1 – 10.0 lbs.	\$10.00	\$15.00
10.1 – 20.0 lbs.	\$15.00	\$20.00
20.1 – 30.0 lbs.	\$20.00	\$30.00
30.1 – 40.0 lbs.	\$25.00	\$40.00
40.1 – 50.0 lbs.	\$25.00	\$50.00
50.1 – 60.0 lbs.	\$25.00	\$50.00
Over 60.0 lbs.	\$25.00	\$70.00
Pallets & Crates*	\$150.00	\$150.00

PACKAGE WEIGHT	STORAGE FEE AFTER 5 DAYS
Flat Envelopes	No Charge
0.0 – 10.0 lbs.	\$5.00
11.0 – 30.0 lbs.	\$10.00
31.0 – 60.0 lbs.	\$15.00
Over 60.0 lbs.	\$25.00
Pallets & Crates	\$50.00
Over 6.5' in Size	\$25.00

STORAGE FEES

A one-time package storage fee will apply to each package received and stored for more than five (5) calendar days. Items measuring over 6.5 feet in size are considered oversize

* For inbound/outbound pallets or crates, the receiving and delivery charges are consolidated into a single fee of \$150.00, which is applied to each pallet/crate handled. A labor fee of \$70.00 per hour will apply for breaking down pallets, building pallets, or excessive package handling/moving due to a customer's request. The labor fee can be charged in 15 minute increments.

** No handling fees will be charged for outbound packages weighing 0-1 pound that are brought to the FedEx Office Business center by a guest.

and will be assessed an additional oversize fee if stored for more than five (5) calendar days.

TERMS AND CONDITIONS

Receiving, delivery and storage charges are payable at the time of delivery. Recipient may be required to present government-issued photo identification and sign for delivery. Shipper must comply with all applicable local, state and federal laws, including those governing packing, marking, labeling and shipping. OBTAIN FIRE, CASUALTY AND ALL OTHER INSURANCE ON PACKAGE CONTENTS PRIOR TO SHIPPING. Neither the Hotel nor FedEx Office and Print Services, Inc. provide such insurance. Neither the Hotel nor FedEx Office and Print Services, Inc. nor the employees, agents or contractors of either firm will be liable for any damages, whether direct or indirect damages, relating to or arising out of any loss or damage to any package or its contents, unless a package is lost after receipt at the Hotel, in which case such liability shall be limited to the lesser of \$100 or the liability of the carrier indicated above. By sending your package to the Hotel, you agree to be bound by any additional terms and conditions that the Hotel or FedEx Office and Print Services, Inc. may establish from time to time for receiving and delivering of packages.

In House at the DaytonaBeach Oceanfront Resort



100 North Atlantic Avenue Daytona Beach Florida 32118 Phone: (386) 947-8038

Fax: (386) 944-1389

Jtaylor@psav.com

PLEASE PRINT

Exhibitor Name (Company)		On Site Contact:	
Address:		City	State/ Zip
Phone:	Fax:	Email address:	
Method of Payment			
(Check One			
Room Charge			
Check			
Credit Card		Please See Credit Card Authorization Form	Card Type:
Authorized Signature:		Date:	

* Additional Equipment Available on Request*

QTY NEEDED	Date		Description	Daily Rental Prices
	Start	End		
			32" LCD TV with VCR/DVD Combo Package	\$150.00
			Podium Mic Package wired mic with mixer	\$85.00
			Audio Patch into House Sound System	\$75.00
			Laser Printer 3-5 Days \$125	\$50.00
			Fax Machine 3-5 Days \$125	\$50.00
			20" LCD Monitor	\$75.00
			50" Plasma Monitor	\$350.00
			42" Plasma Monitor	\$200.00
			Desktop Computer	\$220.00
			Laptop Computer	\$220.00
			Data Projector 3300 Lumens	\$375.00
			Tripod Screen 5'x5' up to 8'x8'	\$75.00
			Flipchart Package	\$60.00
			Electrical Power Package 1 20amp circuit	\$40.00
			Phone Service	\$50.00
			Conference Phone	\$125.00
			Internet 1 User Wireless)	\$50.00
			Internet 2-10 Users Wireless)	\$265.00
			Please call for Wired Internet Service	
			Internet service	
			Sub Total Per Day	
			extended total Number of use day	
			Tax 6.5%	
			Labor 30%»	
			Total	

**PSAV is the Official provider of all on-property AV and Production needs at the Hilton Daytona Beach Oceanfront Resort

* Orders must be submitted one week prior to ensure availability and prompt delivery

**Cancellation without notice will result in a 70% cancellation charge

**Electrical Power Arrangements are the responsibility of the exhibitor